

**CHAPTER 10**  
**OFFICERS AND EMPLOYEES, SALARIES AND EXPENSES**

**1-10-1: COUNTY BOARD PER MEETING SALARIES**

- A. The per meeting rate for County Board meetings and Committee meetings is hereby established at thirty-five dollars (\$35.00); except for Committee meetings beginning within one hour before or one hour after a County Board meeting, which will be exempt from any payment; beginning with the term of office which starts in April 2000. Except as noted above, the per meeting rate for County Board meetings and Committee meetings beginning with the term of office which starts in April 2005, shall be established at forty dollars \$40.00. (Ord. 89-1110, 11-14-89; Ord. 99-1101; Ord. 03-1102, 11-12-03)
- B. The Green County Board Chairperson shall receive a monthly salary of two hundred dollars (\$200.00) in addition to regular per diem and mileage allowed other County Board members. (R1968; amd. 1982 Code) (Ord. 99-1101)

**1-10-2: SALARIES AND EXPENSES**

- A. Officers and Employees: In order to provide an equitable base for expenses incurred by Green County officers and employees while engaged in matters pertaining to the County or their respective offices, for all qualifying personnel, the following rules shall prevail:
1. No meals or lodging will be paid within Green County. (R8-11-70)
  2. Mileage reimbursement for travel on County business, attendance at meetings, seminars and conventions by officers, employees, elected officials, appointed officials, and Supervisors in privately owned vehicles shall be at the per mile rate as from time to time established by the Personnel and Labor Relations Committee. Mileage reimbursement shall only be authorized for the person who actually drives his or her privately owned vehicle on County business, attendance at meetings, seminars, and conventions.
    - a. When car pooling, in privately owned vehicles, is authorized and utilized for travel on County business, attendance at meetings, seminars and conventions, reimbursement for mileage shall be granted to the vehicle owner only.
    - b. The purpose of this subsection is to eliminate duplication of mileage costs to the County. (Ord. 96-0610, 6-11-96)
  3. County officers and employees will be reimbursed for meals while on County business outside of Green County as follows: breakfast - six dollars (\$6.00); lunch - nine dollars (\$9.00); dinner - fifteen dollars (\$15.00). (Ord. 89-1110, 11-14-89; Ord. 05-0501, 5/10/05)
  4. Meal reimbursement in the amounts indicated will be made regardless of actual cost of meals, and will be made based upon the following times of departure and return to Green County: for breakfast, departure prior to six thirty o'clock (6:30) A.M. and return after ten o'clock (10:00) A.M.; for lunch, departure prior to ten o'clock (10:00) A.M. and return after two o'clock (2:00) P.M.; for dinner departure prior to four thirty o'clock (4:30) P.M. and return after seven o'clock (7:00) P.M. For meetings, seminars and conventions extending twenty-four (24) hours or longer,

reimbursement will be made at the rate of twenty dollars (\$20.00) for each full day the officer or employee is out of the County. (Ord. 90-1140, 11-13-90)

5. Receipts or sales slips for meals will not be required, but individuals claiming reimbursement must indicate on their reimbursement claim dates and hours of departure from Green County and dates and hours of return to Green County.
  6. In the event that the cost of a meeting, workshop, seminar, or convention includes the cost of a meal in the registration fee, no separate reimbursement for that meal will be made, but rather the total cost of the registration will be reimbursed by the County if otherwise authorized. (Ord. 84-420, 4-18-84)
  7. Reimbursement for salary, registration, meals, mileage and lodging for attendance at meetings, seminars and conventions which occur outside of Green County shall be issued only upon approval and authorization by the appropriate departmental committee. (Ord. 08-0701, 7/8/08)
  8. Reserved (Ord. 96-0610, 6-11-96)
  9. Payment for lodging will be authorized only for distances of fifty (50) miles or more, with the starting point established as the City of Monroe, seat of Green County government.
  10. Attendance at seminars, training sessions, conventions, conferences, and similar functions relating to the duties and responsibilities of County officers, officials and employees may be authorized, and reimbursement for mileage and expenses relating thereto may be allowed, only for functions at distances not exceeding one hundred fifty (150) miles beyond the borders of the State. Attendance at such functions on County time may be authorized for such functions located at distances in excess of one hundred fifty (150) miles from the Wisconsin State border, with proper Committee and County Board approval, but no County reimbursement for travel and expenses will be allowed.
- B. Jurors: Pursuant to §756.25, Wis. Stats., jurors' fees and the fee for the bailiff are hereby fixed at twenty dollars (\$20.00) per day; if permitted by law, such fees are fixed at ten dollars (\$10.00) per one-half (½) day or fraction thereof. Mileage is established at the current County mileage rate. (R12-1-7; amd. R4-3-8, eff. 1-1-78)

### **1-10-3: ESTABLISHMENT OF WAGES**

All wages paid by Green County shall be established by the Green County Board of Supervisors, upon recommendation of the Personnel and Labor Relations Committee. (R11-21-74)

The Personnel and Labor Relations Committee is delegated the responsibility to continually review the classification and compensation structure and to recommend to the Green County Board of Supervisors such changes, amendments or additions as said Committee deems appropriate. Reclassifications as well as movement of individual employees from minimum to maximum wage guidelines shall be considered by the Personnel and Labor Relations Committee and recommended to the Green County Board of Supervisors. (R7-3-81) (Ord. 08-0701, 7/8/08)

**1-10-4: DRAINAGE BOARD MEMBERS**

Pursuant to §88.17(7), Wis. Stats., the per diem for Drainage Board members for actual time spent in rendition of services shall be twenty two dollars (\$22.00) per day, and the mileage reimbursement to said members shall be the then effective County mileage reimbursement rate as established from time to time by the County Board of Supervisors. The Green County Treasurer is directed to make payment to Drainage Board members upon receipt from said members of statements for their per diem and mileage. (R3-4-82)

**1-10-5: CONDEMNATION COMMISSIONERS:**

Pursuant to §32.08(4), Wis. Stats., condemnation commissioners shall receive compensation for the actual time spent in rendition of services at a rate of \$10.00 per hour. Further, the Commissioner shall also receive a mileage reimbursement at the then effective County mileage reimbursement rate as established from time to time by the County Board of Supervisors. Further, the Chairperson of the County Condemnation Commission shall receive such reasonable sum, computed at the hourly rate, as is allowed by the Circuit Judge having jurisdiction over the hearing for his/her administrative work in selecting and notifying the Commissioners to serve on the condemnation hearing and his/her necessary out-of-pocket expenses in connection with said hearing. All such compensation and expenses shall be paid by the condemnor upon an order approved by the Circuit Judge. (Ord. 98-0401, 4-21-98)